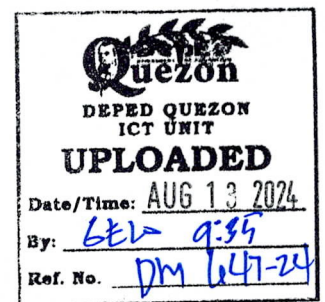




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



09 August 2024

**DIVISION MEMORANDUM**  
DM No. 647, s. 2024

**DIVISION TRAINING ON COMPETENCY ENHANCEMENT FOR NEWLY HIRED  
MULTIGRADE TEACHERS TO REVITALIZE INSTRUCTION**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary School Heads  
Head Teachers, Master Teachers, Key Teachers  
All Others Concerned

1. With the learning environment in the MG classes, every year, teachers, and school heads assigned in these schools are novices with few knowledge on how these classes operate and how teaching and learning progresses, and in line with Project SHINE (Strengthening Holistic Instruction to Nurture Teaching Empowerment) under CID-LIGHTS, this Division shall conduct “Division Training on Competency Enhancement for Newly Hired Multigrade Teachers to Revitalize Instruction” on August 30-September 1, 2024, at Sevilla’s Farm and Resort, Brgy. Domoit, Lucena City.
2. The training aims to:
  - a. Equip participants with understanding on the concept and information about Multigrade Program in Philippine Education (MPPE);
  - b. Revisit, review, and contextualize the content of Multigrade Budget of Work (MG-BOW);
  - c. Gain in-depth understanding of the content of Multigrade Daily Lesson Plan (MG-DLP); and
  - d. Design and demonstrate Multigrade Daily Lesson Plan (MG-DLP) and Multigrade Lesson Plan Integrating Information Communication, and Technology (ICT)

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3. Attached herewith is the list of participants can be found in Enclosure 1. They are expected to be at the venue on Day 0, August 30, 2024 (Friday) and the opening program will commence at 1:00 in the afternoon.
4. Each participant shall bring their own laptop for the workshop and other related activities.
5. Compensatory Time-off (CTO) be granted to the participants in lieu of the training day/s that will fall on either holidays or weekends in accordance with the CSC and DBM Joint Circular Number 2, s. 2004.
6. Accomodation, food, and other incidental expenses shall be charged against the Provincial Special Education Fund (SEF) while travelling expenses can be charged against MOOE and any available Local funds subject to the usual accounting and auditing rules and regulations.
7. For further information and inquiries, you may contact EPS WALTER F. GALAROSA at [walter.galarosa@deped.gov.ph](mailto:walter.galarosa@deped.gov.ph) or you may call at cp number 09175588919.
8. Immediate dissemination and compliance to this Memorandum is highly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

cid-ims/wfg/08/09/2024

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Enclosure No. 1 to DM No. 647, s. 2024

**DIVISION TRAINING ON COMPETENCY ENHANCEMENT FOR NEWLY HIRED  
MULTIGRADE TEACHERS TO REVITALIZE INSTRUCTION**

**August 30-September 1, 2024**

**August 30, 2024 - Day 0**

**LIST OF PARTICIPANTS**

No.	Name	School	District
1	Crishiene C. Hababag	Yugno ES	San Andres
2	Kimberly L. Son	Yugno ES	San Andres
3	Reden Jay D. Boragay	Luod Integrated School	Patnanungan
4	Mavinic Magpantay	Ilayang Ilog A ES	Lopez West
5	Robelyn Atule	Ilayang Ilog A ES	Lopez West
6	Shaina May Ocampo	Ilayang Ilog B ES	Lopez West
7	Rafleza M. Abelito	Santa Elena ES	Lopez West
8	Ellaine S. Factor	Santa Elena ES	Lopez West
9	Weann M. Larenas	Little Baguio ES	Real
10	Ana Liza D. Coronacion	Maunlad ES	Real
11	Ma. Kristel B. De Leon	Maliliit na Bato ES	Real
12	Mary Joy B. Faraon	Cagbalete I ES	Mauban South
13	Claivel R. Manuba	Cagbalete II ES	Mauban South
14	Alma A. Repaso	Cagbalete II ES	Mauban South
15	Desiree R. Villamayor	Cagsiyay III-Annex ES	Mauban South
16	Liza Joy Acabo	San Jose ES	Mauban South
17	Jane P. Collantes	San Jose ES	Mauban South
18	Marychelle C. Cabbab	Villa Rica ES	General Luna
19	Reymart S. Platino	Magsaysay ES	General Luna
20	Claire B. Mabeza	Sergio Balane Integrated School	General Luna
21	Joyce R. Recohermoso	Lavides ES	General Luna
22	Love Joy P. Sampayo	Pina ES	Pitogo
23	Charlene P. Anda	Pina ES	Pitogo
24	Janine Banal	Soliyao ES	Pitogo
25	Judy Ann M. Aureada	Soliyao ES	Pitogo
26	Camille M. Limbo	Quinagasan ES	Pitogo
27	Norgielyn P. Das	PASDA ES	Sampaloc
28	April Joy S. Dayo	PASDA ES	Sampaloc

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29	Lovely May M. Lipit	Apasan ES	Sampaloc
30	Jurielyn S. Florido	Apasan ES	Sampaloc
31	Christian Rhoy E. Dayo	Caldong Resettlement ES	Sampaloc
32	Janette O. Olip	Miyunod ES	Infanta
33	Joyce Ann G. Virrey	Cacawayan ES	Infanta
34	Janella V. Quezada	Cacawayan ES	Infanta
35	Marvin V. Ermedilla	Doongan Ibaba ES	Catanauan 1
36	Jeicris V. Pelipada	Milagrosa ES	Catanauan 1
37	Karen P. Morada	Angelo ES	General Nakar 1
38	Rose Ann Aumentado	Makalya ES	General Nakar 1
39	Jeanly L. Pradillada	Canaway ES	General Nakar 2
40	Evangeline P. Custombrado	Kiborosa ES	Infanta
41	Edralyn S. Canonigo	Cagacag ES	Lopez East
42	Shiela E. Glor	Cawayanin ES	Lopez East
43	Aizel Cris C. Requesto	San Andres ES	Lopez East
44	Henrich A. Ramirez	Tamulaya ES	Polillo
45	Aya Madel F. Pera	San Quintin ES	Calauag West
46	Janice Agam	Buli ES	Calauag West
47	Jovie Lyn L. Balatucan	Anas ES	Calauag West
48	Ailine M. Pomay	Anas ES	Calauag West
49	Maggie May D. Astrera	Dinigman Integrated School	General Nakar 2
50	Arjay D. Talento	Dinigman Integrated School	General Nakar 2
51	Mary Grace R. Aguilar	Dinigman Integrated School	General Nakar 2
52	Jhonna T. Ruzol	Masanga ES	General Nakar 2
53	Ailyn M. Ritual	Sablang ES	General Nakar 2
54	Angelica Calusin	R. Sasot ES	Quezon
55	Donna M. Flores	R. Sasot ES	Quezon
56	Kathleen C. Quevedo	Del Pilar ES	Quezon
57	Ryan Villanueva	Sabang ES	Quezon
58	Kaycee M. Lavarro	Huyon Uyon ES	San Francisco 1
59	Xyryz Lyra R. Ricamara	Andres Castillejo ES	San Francisco 1
60	Rossel P. Catli	Andres Castillejo ES	San Francisco 1
61	Magielyn J. Matabuena	Sablang ES	General Nakar 2
62	Mary Grace A. Merindo	Sablang ES	General Nakar 2
63	Medeline P. Liberato	Sablang ES	General Nakar 2
64	Gretchen R. Luzano	Sablang ES	General Nakar 2
65	Dewey Doctolero	Matanag ES	Atimonan 1
66	John Michael Malijana	Matanag ES	Atimonan 1

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67	Rose Ann A. Deza	Villa Ilaya ES	Atimonan 1
68	Myra F. Balonzo	Rizal ES	Unisan
69	Jessica Del Rosario	Cabulihan ES	Unisan
70	Gerlie De Roxas	San Isidro ES	San Narciso 2
71	Olivia D. Luna	Pagsabangan ES	Gumaca West
72	Jedidiah P. Serwe	Pagsabangan ES	Gumaca West
73	Madel B. Samonte	Villa Victoria ES	Gumaca West
74	Rick Osmar E. Apacionado	Doongan Iyaba ES	Catanauan 1
75	Reymart Villanueva	Tagabas Ilaya ES	Catanauan 2

**Speakers/TWG:**

1. Walter F. Galarosa – SDO – Quezon
2. Leo I. Etorne – San Andres District
3. Wella Malory M. Armenta – Pitogo District
4. Roniel M. Florante – Real District
5. Amiel R. Sario – Unisan District
6. Jeric V. Prudente – Real District

**Demonstration Teachers:**

7. Ronel D. Oseno – San Andres District
8. Alyza A. Alcantara – Unisan District

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